

ELECTRICAL SAFETY FOLLOW UP INSPECTION REPORT (3RD)

Factory Name	Executive Intimates Ltd					Note:
Address	Dhaka-Mymensingh Road, Gargoriai Masterbari, Aspara mor, Gilarchala, Sreepur, Gazipur					
FACTORY ID	23101	ELECTRICAL SAFETY INSPECTION DATES				
Initial Inspection Date	25-Feb-2018	Date of 5 th Follow Up		Date of 11 th Follow Up		Other Factory: ----- ----- ----- -----
Report Received Date		Date of 6 th Follow Up		Date of 12 th Follow Up		
Date of 1 st Follow Up	06-Sep-2018	Date of 7 th Follow Up		Date of 13 th Follow Up		
Date of 2 nd Follow Up	06-Feb-2019	Date of 8 th Follow Up		Date of 14 th Follow Up		
Date of 3 rd Follow Up	10-Sep-2019	Date of 9 th Follow Up		Date of 15 th Follow Up		
Date of 4 th Follow Up		Date of 10 th Follow Up		Date of 16 th Follow Up		
Inspected by		Md. Ibrahim Khalil				

Item No	Accord Inspection Observation	Accord Action Plan (Recommendation)	Accord Time line (given in report)	Comments from Accord (After Physical Inspection)	Final Timeline (Approved timeline)	Final Action Plan (Factory)	Progress Status (On the date of inspection)	Pictorial Evidence
1	Field information has no/less reflection in existing SLD.	Electrical SLD must be updated properly; all the required information must be mentioned there; and it shall be updated when you do substantial amount of changes of your electrical system.	2 MONTHS	On 06/09/2018: SLD has been submitted to ACCORD for reviewing. On 06/02/2019: Not corrected. SLD has been submitted to ACCORD for reviewing. On 10/09/2019: Not corrected. SLD was submitted to Accord for review purpose.	10-May-2018		In Progress	
2	Metal installation is not bonded with Lightning Protection System (LPS).	All metal at roof shall be bonded with LPS.	1 MONTH	On 06/09/2018: Corrected	19-Apr-2018		Corrected	

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3	Insulation resistance record (cable information) doesn't match with field.	Field information must be reflected in the record and significantly lower sized cables' record shall be avoided.	1 MONTH	On 06/09/2018: Not Corrected. Need to do the test with pictorial evidence. On 06/02/2019: Corrected.	18-Apr-2018		Corrected	
4	Soak pit is not constructed for transformer having large oil content.	For transformer having large oil content (more than 2000L), soak pits are to be provided.	2 MONTHS	On 06/09/2018: Corrected	10-May-2018		Corrected	
5	Transformer Breather oil cup is empty.	Transformer breather oil cup must be filled not more than 70% of its capacity.	1 MONTH	On 06/09/2018: Corrected	18-Apr-2018		Corrected	

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6	Inadequate working space around (or in front of) board/panels and access to the board/panels is obstacle.	At least 1.07 meter (or equal to the width of board/panel, whichever is higher) working clearance must be maintained in front of each electrical board/panel.	2 MONTHS	On 06/09/2018: Not Corrected On 06/02/2019: Corrected.	18-May-2018		Corrected	
7	Power cables laid on floor which makes obstacle in the working areas.	Power cables shall be rerouted avoiding obstacles in the working areas of electrical installations.	2 MONTHS	On 06/09/2018: Cables are not found on floor.	18-May-2018		Corrected	
8	Circuit breakers (MCCB/MCBs) are not easily accessible.	Each circuit breaker must be easily accessible from front of the panel board.	2 MONTHS	On 06/09/2018: Corrected	17-May-2018		Corrected	

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9	Tap Off Boxes (TOB) are inaccessible or cannot be opened to perform any maintenance work.	Each electrical distribution board/panel/TOB shall be easily accessible. In case of height its top shall not be higher than 2m from base; and door opening shall be at least 90 degree.	2 MONTHS	On 06/09/2018: Corrected	17-May-2018		Corrected	
10	Unterminated live wire is kept at production floor.	All the unterminated live power cables must be removed as soon as possible.	2 WEEKS	On 06/09/2018: Unterminated cables are not found.	02-Apr-2018		Corrected	
11	Power cables entering or exiting from Distribution board/panel/TOB are not properly fixed.	Power cables entering or exiting from distribution board/panel/TOB must be fixed through Panel base/top plate using proper sized cable glands (metal/PVC).	2 MONTHS	On 06/09/2018: Corrected	10-May-2018		Corrected	

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12	Cables are hanging without (proper) support and protection.	Cable tray/ladder must be used to support cables at anywhere to keep cable out of tension.	2 MONTHS	On 06/09/2018: Corrected	10-May-2018		Corrected	
13	Cable insulation damaged by sharp edge of cable trench cover.	Provide adequate protection against sharp edge of the cable trench cover.	2 MONTHS	On 06/09/2018: Corrected	10-May-2018		Corrected	
14	New Finding: Access to elevator control panel is not convenient.	Permanent ladders or stairway shall be provided to give safe access to the working space around electrical equipment installed on platforms, balconies, or mezzanine floor or in attic or roof room or spaces.	1 Month	On 06/02/2019: Corrected.	10-Oct-2018		Corrected	

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15	New Finding: Electrical safety training program content is not documented.	Electrical safety training and awareness program for the electrical personnel must be initiated and documented. It is a periodic task which factory has to continue to improve overall electrical safety situation for the staffs.	1 Month	On 06/02/2019: Corrected.	10-Oct-2018		Corrected	
16	New Finding: Periodicity of Transformer Oil Test (dielectric strength, moisture content and flash point) survey is not continued.	Transformer oil test (dielectric strength, moisture, and flash point test for oil) shall be done at least once in a year. If the operation of transformer is 24/7 in the facility twice in a year is a better practice.	1 Month	On 10/09/2019: Corrected.	15-Mar-2019		Corrected	
17	New Finding: Cable trench is found wet or filled with water	Cable trench must be kept always dry, and shall be covered by checkered plate.	1 MONTH		30-Oct-2019			